

CAMBRIDGE MUSLIM COLLEGE

14 St. Paul's Road, Cambridge, CB1 2EZ  
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## **GUIDANCE NOTES FOR REFEREES** *for the BA (Hons) in Islamic Studies*

You have been asked to supply a reference by an applicant for admission to the BA (Hons) in Islamic Studies at Cambridge Muslim College. You may wish to learn more about the College and its programmes at: [www.cambridgemuslimcollege.ac.uk](http://www.cambridgemuslimcollege.ac.uk).

We are very grateful for your time in assisting with our selection procedure. The College seeks to attract students of the highest possible calibre and offers as far as it is able significant financial assistance to enable the best students to study here regardless of means. With this in mind, you will appreciate the importance of your role in assisting us to make informed decisions in the selection process.

In your reference, please explain in what capacity you know the applicant. We would also appreciate if you could comment on their qualities and achievements, and their suitability to the programme, in as far as you are able to do so.

If you are writing as an academic referee, please give particular emphasis to your assessment of the applicant's suitability for higher education, and the extent to which you feel he or she is capable of significant intellectual achievement. If you are writing as a referee in another capacity, please indicate particularly the personal qualities you have seen in the applicant which suggest he or she will benefit from and make best use of the education and training they will receive.

Please authenticate the reference by using your institutional letterhead and/or digital signature if sending via email. Please sign any reference sent via post.

Once you have completed your reference, please email it to: [admissions-ba@cambridgemuslimcollege.ac.uk](mailto:admissions-ba@cambridgemuslimcollege.ac.uk) with the subject line containing the applicant's name (i.e. 'LastName\_Firstname\_Reference') as a Word or PDF document or mail it in a sealed envelope marked 'Admissions', with your signature across the seal, to:

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