

# CAMBRIDGE MUSLIM COLLEGE

14 St. Paul's Road, Cambridge, CB1 2EZ

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## APPLICATION GUIDANCE NOTES

Diploma in Islamic Psychology

### EDUCATION HISTORY

Institution Attended – list all the institutions at which you have studied from secondary school age (11-years old) onwards, including your current institution if applicable.

### PROFESSIONAL QUALIFICATIONS

List all your professional qualifications here, the grades attained (if pass/fail only please indicate so) and the organisation or institution that awarded them. List your relevant professional experience in psychology, counselling, pastoral care, or other relevant fields. List all positions of employment, including a brief description of the role and its responsibilities.

### OTHER RELEVANT EXPERIENCE

You may list here any other experience you consider relevant that is not included elsewhere on the form. This might include, but is not limited to, voluntary work, extra-curricular activities or education and training for which you have not received a formal qualification.

### PERSONAL STATEMENT

Your personal statement should include a self-introduction, your interests and motivations. You should summarise your qualifications and discuss the relevance of your experience to this diploma. Statements should also include why you want to attend this programme, how you think you would benefit from it and what qualities you have that would enable you to be successful in it. Please include information about how this diploma fits in to your current or aspirational career. Do not exceed 1,000 words.

### REFEREES

Provide the name and details of two referees who can support your application. At least one of these should be in a position to comment on your academic ability and record. The referees should be able to comment on your qualities and achievements and your suitability for this course.

Give a copy of the Guidance Notes for Referees to each of your referees. They should sign/stamp the reference letter and email it to [admissions-ipdiploma@cambridgemuslimcollege.ac.uk](mailto:admissions-ipdiploma@cambridgemuslimcollege.ac.uk) directly. Your reference letter should be emailed as a PDF document and contain your full name. It is your responsibility to make sure this is done in time to meet the deadline for the receipt of references.

### OTHER LANGUAGES

You should include here all the languages with which you are familiar, including your first language(s). Indicate the level of your competence in each language using the categories Advanced, Intermediate or Basic. List qualifications in each language where appropriate even if you have already mentioned them above.

## APPENDIX 1

Please supply any relevant information here to allow the College to meet your needs as best as possible during the application and interview stage, and during your studies if you are granted and take up a place to study. Any information you supply here will be kept private and confidential and treated properly according to the principles of data protection as specified in the Data Protection Act 2018.

### DOCUMENT UPLOAD

You should upload all documents required for your application. This includes PDF files of a current CV, copies of transcripts or academic certificates, and proof of English language ability, such as a PDF copy of your IELTS certificate.

You must also upload a recent photograph of yourself.

**All documents and photos should be saved as SurnameName\_FirstName\_DocumentName e.g., Ahmad\_Saira\_CV.**